

# DA VINCI OFFSHORE — EXECUTIVE BRIEF (SAMPLE)

## Objective

Rapid, decision-grade synthesis of field notes, spreadsheets, links, and drawings into an executive-ready brief.

## Inputs (example)

- XLSX well logs
- Risk register CSV
- ROV photo set
- Vendor quotes
- Inspection notes

## Key Findings (sample)

- 1) Schedule risk concentrated on spool A weld window; impact  $\pm 6$  days.
- 2) Highest cost variance driver is vessel standby; probability 0.35; P80 impact \$210k.
- 3) Integrity concerns: anode depletion (north manifold), clamp fastener corrosion class C.

## Recommendations (sample)

- Move NDT to T-48 and pull hot work forward by 24h (critical path relief).
- Pre-stage spare clamp kit; renegotiate standby to daily pro-rata after 36h.
- Add anode retrofit to Q2 shutdown; monthly CP spot checks.

## Risks & Mitigations (sample)

- R1 Vessel weather delay (0.4) → Pad buffer +48h; flexible gangway contingency.
- R2 Weld NDT rework (0.2) → Spare spools; dual-crew availability.
- R3 Vendor lead slip (0.25) → Secondary vendor pre-qual; expedite fee cap.

## Next Actions (owner)

- Confirm permit window
- Issue MOC draft
- Align on P80 budget and Gate-2 deck

## Notes

This sample is autogenerated for demonstration only. Actual deliverables include appendix tables, source links, and change log.

## Contact

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